

Ham Close Redevelopment Stakeholder Reference Group Terms of Reference

Forum details

- The name of the group is the Ham Close Redevelopment Stakeholder Reference Group (here after referred to as “the reference group”).
- The reference group includes residents of Ham Close and local groups in the surrounding area.

Statement of intent

- The reference group is established on behalf of the Council and RHP to represent the views of local people (particularly Ham Close residents), local groups and other key stakeholders in the area, regarding the regeneration of Ham Close
- The reference group shall exist for the duration of the regeneration project, or until it is officially dissolved
- The purpose of the reference group is:
 - To communicate the views of local people, local groups and other key stakeholders to the Project Team via the Chair of the reference group
 - To disseminate information to local residents and all stakeholder group members and consult them regularly
 - To work with RHP and the Council to improve the housing and other services (including, but not limited to health, youth, recreational and cultural) in the local area

Key parameters

- The reference group will be led and administered by the Council and RHP
- The reference group Chair will be independent and appointed by the Council and RHP
- The reference group will be an advisory body and will not have any decision making powers

Membership

- The reference group will be about 15 to 20 members in size, to ensure sessions and discussions are manageable and effective
- Ham Close residents (RHP tenants and leaseholder, and private tenants) will make up around half (8-10 individuals) of the reference group’s membership, an invitation will go to every RHP customers home
- Representatives from the following key stakeholder groups will also be invited to be members of the reference group:
 - Ham Amenities Group
 - Ham and Petersham Neighbourhood Forum
 - Ham and Petersham Association
 - Ham United Group
 - Friends of Ham Village Green
 - Friends of Ham Library
 - Ham Parade Traders
 - Ashburnham Road/Ham Street Traders
- One member of each stakeholder group to attend each meeting
- The reference group Chair will not be a representative of any stakeholder group
- Ward Councillors will be invited to attend meetings as elected representatives of the local community
- In the event of inappropriate behaviour (including discrimination on the basis of Race, Ethnicity or Nationality, Age, Gender, Transgender, Sexual Orientation, Disability or Religion or Belief) or threatening behaviour membership will be suspended or ended